

VINELAND SCHOOL DISTRICT

Field Trip Planning Form

**Directions:** This form is to be used for non-reward field trips. Please provide a brief narrative to each question. When complete, please attach this form to the Field Trip Request Form. Please type all information.

Requester \_\_\_\_\_ Date \_\_\_\_\_  
School Site \_\_\_\_\_ Grade/Department \_\_\_\_\_

What is the relevance of the proposed field trip to a learning objective?

What teaching will occur prior to, during, and after the field trip to make it contextually relevant to the students' experiences?

How will the trip's educational value be assessed upon completion of the trip?

How will the field trip costs be covered?

What is the impact of the trip on available program budget resources?