

Vineland School District  
Board of Trustees  
Regular Meeting Minutes  
January 17, 2013

District Office Board Room  
Regular Session – 7:00 p.m.

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1. The meeting was called to order by President Prado at 7:00 p.m.

1.1 Members Present

Leticia Prado, *President*  
Viviana Ramirez, *Clerk*  
Francisca Hernandez  
Andy Stenderup

Members Absent

Steve Hallum

Staff Members Present

Dr. Danny Whetton, *Superintendent*  
Dena Kiouses, *Vineland School Principal*  
Rocio Munoz, *Sunset School Principal*  
District Office Staff  
Vineland and Sunset School Staff  
Members of the Community

1.2 Pledge of Allegiance

1.3 Adoption of Agenda

It was moved by Trustee Ramirez, seconded by Trustee Stenderup and carried to approve the agenda as submitted.

Ayes: Hernandez, Prado, Ramirez, Stenderup; Nays: None; Abstain: None

2. PUBLIC COMMENTS

2.1 There were no public comments.

2.2 Chapter #185 CSEA

2.2.1 There were no comments.

2.3 Vineland Teacher's Association

2.3.1 There were no comments.

2.4 Board

Trustee Stenderup gave an update on Trustee Hallum's medical facility placement.

### 3. ADMINISTRATIVE REPORTS

#### 3.1 Presentations and Recognitions

3.1.1 Mrs. Munoz recognized the Sunset School Redesignation to Fluent English Proficiency (RFEP) students and presented each student a plaque. The students now meet the criteria to be redesignated from English Language Learners to Fluent English Proficient. Dr. Whetton and Mrs. Munoz congratulated and thanked the students and their parents.

#### 3.2 Principal's Report – Dena Kiouses, Vineland Elementary School

3.2.1 Mrs. Kiouses reported that student enrollment is 411 down 24 students from last year. Copies of the January and February calendars and student suspension list were disseminated. Mrs. Kiouses highlighted on the following:

- Jump for Heart was held today. Pictures from the event were disseminated. Ms. Kiouses handed out juice samples from the event. Mrs. Kiouses thanked everyone who helped with the event.
- The ASES Program is running very smoothly. Ms. Tapia is the ASES liaison and she coordinates with the regular school day and with the after school day.
- Candy sale begins 2/1/13. Each teacher will be allocated \$12 per student for a field trip this year.
- Parent Literacy Night will be on 1/24/13. Teachers will work with parents and present ideas and activities to take home and share with their families.
- Teachers will be participating in grade level chair meeting.

#### 3.3 Principal's Report – Rocio Muñoz, Sunset Middle School

3.3.1 Mrs. Munoz reported that student enrollment is 326 down 20 students from last year. Copies of the January and February calendars and student suspension list were disseminated. Mrs. Munoz highlighted on the following:

- AmeriCorp staff is working with students regarding student discipline issues and teachers have reported a change in students.
- AmeriCorp staff has requested permission to do a mural on the school campus. AmeriCorp staff is required to do a service project for the community they work in and are working with the parks and recreation to do a mural or project. AmeriCorp will secure the funding and equipment for the project.
- 7th grade teachers worked very hard in securing money for a field through a fundraiser at Fresh & Easy. Mrs. Munoz thanked all the teachers and parents who helped with the fundraiser.
- A group of local Hispanic engineers have approached the school about volunteering their time to conduct a family science night for Sunset students in March. The engineers will be responsible for providing all the equipment and materials. The school will need to promote the event and provide transportation.
- Arvin High School has been working with Sunset School in building a bridge between students and staff. Arvin staff presented an assembly at Sunset School.
- Systematic ELD teacher training continues at Sunset School.

### 3.4 Superintendent's Report

- 3.4.1 Student District enrollment is 737 down 44 students from last year. Dr. Whetton reported that Migrant students will be returning in March and hopefully increase the student enrollment. Student enrollment continues to be an issue. Dr. Whetton stated that families are moving to other districts because of the closer proximity to services which our District cannot provide.
- 3.4.2 The District received an \$800 contribution from the Bertha Rankin Trust.
- 3.4.3 Sunset Student Body received a \$300 contribution from the Kern County School Boards Association for the band's performance at the Trustees' Fall Dinner.
- 3.4.4 The Quarterly Report on Williams Uniform Complaints for the fourth quarter ended December 31, 2012 showed no complaints were received. Dr. Whetton commended the maintenance staff for conducting a monthly inspection using the Williams tool.
- 3.4.5 Statement of Economic Interest Form 700 is due to the District office.
- 3.4.6 Dr. Whetton stated the bus driving training schedule enclosed in the packet was from the Kern County Superintendent of Schools and was included as a sample.
- 3.4.7 The Annual School Trustees Spring Dinner meeting of the Kern County Superintendent of Schools Office is scheduled for Monday, February 25, 2013. Board members will need to notify Sonia if they plan to attend the dinner.

### 3.5 Business Report

Dr. Whetton introduced Ms. Silvia Montejano, Supervisor - Business Services. Ms. Montejano presented a financial summary on the General Fund, Title I and EIA funds.

- 3.6 An update on the Migrant Program was presented. Dr. Whetton reported that the numbers for the December night time program have increased to 70. The State recommended that the District have an after school intervention program. The positions have been posted and hope to start the after school intervention program in February.

### 3.7 Curriculum and Instruction Report

Ms. Tucker gave a presentation on the Common Core State Standards (CCSS) provided by the California Department of Education. She disseminated copies of the presentation.

- 3.8 First Read of Board Policy Updates was presented. The individual policy updates are available for review at the District office.

- Nondiscrimination in District Programs and Activities – BP 0410
- Charter School Authorization – BP/AR 0420.4
- Charter School Oversight – BP/E 0420.41
- Charter School Renewal – BP 0420.42
- Charter School Revocation – BP 0420.43
- Visitors/Outsiders – BP 1250
- Community Relations, Williams Uniform Complaint Procedures – AR 1312.4
- Integrated Waste Management – BP/AR 3511.1
- Disruptions – AR 3515.2
- Food Service/Child Nutrition Program – AR 3550
- Nondiscrimination in Employment – BP 4030

- Recruitment and Selection – BP 4111/4211/4311
- Personnel Files – AR 4112.6/4212.6/4312.6
- Employee Notifications – BP/E 4112.9/4212.9/4312.9
- Civil and Legal Rights – BP 4119.1/4219.1/4319.1
- Professional Standards – BP 4119.21/4219.21/4319.21
- Employees with Infectious Disease – BP 4119.41/4219.41/4319.41
- Temporary/Substitute Personnel – BP/AR 4121
- Health and Welfare Benefits – BP/AR 4154/4254/4354
- Contracts – BP 4312.1
- Professional Standards – E 4319.21
- Student Leave of Absence – BP/AR 5112.3
- Interdistrict Attendance – BP/AR 5117
- Conduct – BP 5131
- Bullying – BP 5131.2
- Drug Testing – BP 5131.61
- Head Lice – BP 5141.33
- School Health Services – BP/AR 5141.6
- Suspension and Expulsion/Due Process – AR 5144.1
- Suspension and Expulsion/Due Process (Students with Disabilities) – AR 5144.2
- Nondiscrimination/Harassment – BP 5145.3
- Parental Notifications – E 5145.6
- Sexual Harassment – BP/AR 5145.7
- Extracurricular and Cocurricular Activities – BP/AR 6145
- Individualized Education Program – AR 6159
- Facilities Master Plan – BP 7110
- Charter School Facilities – BP/AR 7160
- General Obligation Bonds – BP/AR 7214
- Closed Session Purposes and Agendas – BB 9321

#### 4. GENERAL BUSINESS

- 4.1 It was moved by Trustee Ramirez, seconded by Trustee Stenderup and carried to approve the Sunset School Single Plan for Student Achievement.  
Ayes: Hernandez, Prado, Ramirez, Stenderup; Nays: None; Abstain: None
- 4.2 It was moved by Trustee Stenderup, seconded by Trustee Hernandez and carried to approve the Audit Report for year ended June 30, 2012.  
Dr. Whetton briefly summarized the report and reported that no problems were found.  
Ayes: Hernandez, Prado, Ramirez, Stenderup; Nays: None; Abstain: None
- 4.3 It was moved by Trustee Hernandez, seconded by Trustee Stenderup and carried to approve the Local Education Agency (LEA) Five Year Plan.  
Ayes: Hernandez, Prado, Ramirez, Stenderup; Nays: None; Abstain: None

- 4.4 It was moved by Trustee Ramirez, seconded by Trustee Stenderup to table the Redesignation of K-2<sup>nd</sup> grade forms. Motion Tabled.

Dr. Whetton stated that he did not meet with DELAC in December to discuss the changes to the form and asked if the Board wanted to table the item for the following month.

Ayes: Hernandez, Prado, Ramirez, Stenderup; Nays: None; Abstain: None

- 4.5 It was moved by Trustee Stenderup, seconded by Trustee Ramirez and carried to approve unpaid leave of absence for Patricia Loeza beginning January 8, 2013 through February 19, 2013.

Ayes: Hernandez, Prado, Ramirez, Stenderup; Nays: None; Abstain: None

- 4.6 It was moved by Trustee Stenderup, seconded by Trustee Ramirez and carried to approve Sunset School 6<sup>th</sup> grade Camp KEEP field trip scheduled for February 12, 2013 through February 15, 2013.

Ayes: Hernandez, Prado, Ramirez, Stenderup; Nays: None; Abstain: None

5. CONSENT AGENDA

- 5.1 Approval of the minutes from the December 10, 2012 regular board meeting.  
5.2 Approval of Interdistrict Transfer Agreement Request(s).  
5.3 Approval of the employment of Patricia Chocoteco, Transportation Aide.  
5.4 Approval of Supplemental, EOM Payroll and B Warrant Registers – Batch Numbers 22-26.

It was moved by Trustee Ramirez, seconded by Trustee Hernandez and carried to approve the consent agenda.

Ayes: Hernandez, Prado, Ramirez, Stenderup; Nays: None; Abstain: None

6. BOARD MEMBER ITEMS

- 6.1 Trustee Ramirez requested that Ms. Montejano provide the financial budget information to the Board ahead of time to allow the Board to review the information and prepare for any questions. Trustee Ramirez will contact Ms. Montejano regarding questions she had on the budget.

7. ADJOURNMENT

- 7.1 It was moved by Trustee Hernandez, seconded by Trustee Ramirez and carried to approve to adjourn the regular meeting at 8:17 p.m.

Ayes: Hernandez, Prado, Ramirez; Stenderup Nays: None; Abstain: None

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Unless otherwise posted, the next regular meeting will be held on February 19, 2013.

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Clerk of the Board